Notice of the Filing of the Application for Permanent Employment Certification

This notice is being provided as a result of the filing of an Application for Permanent Employment Certification (ETA Form 9089). The employer intends to permanently employ a foreign national in the job opportunity described below.

Any person may provide documentary evidence bearing on the application to the Certifying Officer of the U.S. Department of Labor. The address of the Certifying Officer is:

U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
200 Constitution Avenue NW, Room N-5311
Washington, DC 20210
Phone: (404) 893-0101
Fax: (404) 893-4642
PLC.Atlanta@dol.gov

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This Notice of Filing will be posted between 30 and 180 days before filing the permanent labor certification application.

INFORMATION ABOUT THE JOB OPPORTUNITY

EMPLOYER'S NAME: North American Division
9705 Paxtuxent Woods Drive, Columbia, MD 21046-1565
Danielle Toddy - Representative

P: (443) 391-7101 – Email: danielletoddy@nadadventist.org

POSITION SUMMARY: Responsibilities include software development knowledge of web application software such as .NET, SQL, HTML, Java and other web related software. Requires interaction with North American Division users in the field as well as the NAD office. Assist customers with training and support in the office, by WebEx, LogMeIn and phone.

ESSENTIAL JOB FUNCTIONS:

- Develops, writes, updates & maintains Adventist Retirement web applications using various web development software.
- Supports participating employers and retirement staff with questions or problems regarding developed web applications.
- Develops and maintains other software applications as needed.
- Writes help-files and how-to articles as assigned.
- Works closely with the eAdventist software team in NAD office.
- Ensures that all code is fully commented.
- Creates and updates ongoing documentation of the codebase and all webapps developed, including dependencies.

- Interacts and liaisons with third party developers and other contractors, representing Adventist Retirement.
- Maintains and deploys patches to all relevant components and operating systems.
- Manages Dev/Test web application environments.
- Contributes nonproprietary code to the open-source community, as appropriate.
- Interacts with the Infrastructure and Hosting team in NAD ITS to maintain platform integrity.
- Performs other responsibilities as assigned by supervisor.
- Must be a member in regular standing of the Seventh-day Adventist Church.
- Worksite address: 9705 Patuxent Woods Dr., Columbia, MD 21046
- Travel: The position does not require travel.

EDUCATION/EXPERIENCE/CREDENTIALS: Bachelor's (BA/BS) degree in Information Technology. Twenty-four (24) months experience with Microsoft Windows, word processing, database, spreadsheet and presentation software.

KNOWLEDGE AND SKILL: Demonstrated knowledge of databases spreadsheets, Internet, and e-mail programs, Internet web page development, and technical writing skills. Advanced command of English language skills including strong proficiency in verbal and written ability. Ability to assist users with PC hardware and software related problems. Willingness to learn new skills and keep knowledge updated.

RATE OF PAY: $84,011.00 per year

ADDRESS(ES) OF EMPLOYMENT: 9705 Patuxent Woods Drive, Columbia MD 21046

EMPLOYER ATTESTATIONS

There is no bargaining representative for the job opportunity with the employer in the location(s) of intended employment.

This notice was clearly visible and unobstructed while posted. It was posted for at least ten (10) consecutive business days in a conspicuous location in the workplace, where the employer's U.S. workers could readily read the posted notice, including but not limited to locations in the immediate vicinity of the wage and hour notices.

DATE POSTED: _____

DATE REMOVED: _____

LOCATION(S) WHERE THE NOTICE WAS POSTED:

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I attest, under penalty of perjury, that the above notice was provided as shown.

[SIGNATURE]

_____   _____

[PRINTED NAME AND TITLE]   DATE

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