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Vice President

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TO: Regional Scholarship Applicant

SUBJECT: Regional Scholarship Application

Enclosed is a Regional Scholarship Application Form. Please take a few minutes to carefully read the instructions and information. **Fill out, sign, and return the completed three-page application form to the conference or union of which you are a member, by December 1.** Please do not return the other pages of the application form. The conference/union will approve and sign your application and forward it to the North American Division **by January 31.**

Before you proceed to read the instructions and complete the application form, answer the following questions:

- 1. **Full-Time Student in NAD-Based Graduate School:** Are you a full-time graduate student currently enrolled in a recognized educational program leading to a doctoral or master’s degree in a school based in NAD (Bermuda, Canada, United States of America) territory? Yes No
- 2. **Citizenship:** Are you a citizen of the USA? Yes No
- 3. **Regional Conference:** Are you a member in good and regular standing with membership in one of the following conferences/unions? Yes No

- | | |
|--------------------------------|-----------------------------|
| Allegheny East Conference | Pacific Union Conference |
| Allegheny West Conference | South Atlantic Conference |
| Central States Conference | South Central Conference |
| Lake Region Conference | Southeastern Conference |
| North Pacific Union Conference | Southwest Region Conference |
| Northeastern Conference | |

If you have answered **NO** to *any* of the three questions above, I am sorry to tell you that you are not eligible to receive the NAD Regional Scholarship. If you have answered **YES** to **all** of the questions—congratulations—you are eligible to apply for the scholarship! Again, read all the information and instructions provided before completing and signing the three-page application form.

May the Lord richly bless you and your studies as you continue to serve Him!

Alvin M. Kibble, *Chair*
NAD Regional Scholarship Committee

REGIONAL CONFERENCES/UNIONS

Conference: Allegheny East Conference
Attention: President's Office
P.O. Box 266
Pine Forge, PA 19548
Phone: (610) 326-4610
Fax: (610) 326-3946

Conference: Allegheny West Conference
Attention: President's Office
1339 East Broad Street
Columbus, Ohio 43205
Phone: (614) 252-5271
Fax: (614) 252-3246

Conference: Central States Conference
Attention: President's Office
3301 Parallel Parkway
Kansas City, Kansas 66104
Phone: (913) 371-1071
Fax: (913) 371-1609

Conference: Lake Region Conference
Attention: President's Office
19860 South La Grange Rd.
Chicago, Illinois 60448
Phone: (773) 846-2661
Fax: (773) 846-8220

Union: North Pacific Union Conference
Attention: Regional Ministries Office
5709 N. 20th Street
Ridgefield, WA 98642-7724
Phone: (360) 857-7000
Fax: (360) 857-7001

Conference: Northeastern Conference
Attention: President's Office
115-50 Merrick Boulevard
St. Albans, New York 11434
Phone: (718) 291-8006
Fax: (718) 739-5133

Union: Pacific Union Conference
Attention: Regional Ministries Office
PO Box 5005
Westlake Village, California 91359
Phone: (805) 413-7100
Fax: (805) 495-2644

Conference: South Atlantic Conference
Attention: President's Office
294 Hamilton East Holmes Drive N.W.
Atlanta, Georgia 30318
Phone: (404) 792-0535
Fax: (404) 792-7817

Conference: South Central Conference
Attention: President's Office
715 Youngs Lane
Nashville, Tennessee 37207-4936
Phone: (615) 226-6500
Fax: (615) 262-9141

Conference: Southeastern Conference
Attention: President's Office
PO Box 1016
Mount Dora, Florida 32756-1016
Phone: (352) 735-3142
Fax: (352) 735-4547

Conference: Southwest Region Conference
Attention: President's Office
2215 Lanark Avenue
Dallas, Texas 75203-4528
Phone: (214) 943-9864
Fax: (214) 946-2528

REMEMBER: Please fill out and sign your application, and also obtain your school registrar and pastor's signatures. By **December 1**, send the three **original** pages of your application form to the local conference or union **where you hold your current membership.** By **January 31**, your local conference or union will sign and send it to the North American Division.

**North American Division
REGIONAL SCHOLARSHIP
APPLICATION**

Latest Edition

(Please DO NOT use any other application forms)

Revised 2017



About the...

NORTH AMERICAN DIVISION OF SEVENTH-DAY ADVENTISTS

REGIONAL SCHOLARSHIP FUND

HISTORY

At the 1971 Annual Council of the General Conference of Seventh-day Adventists, the ***Regional Scholarship Fund*** was established to serve the membership of the regional conferences located in the territory of what today is the North American Division. In addition, members served by the Offices of Regional Affairs for the North Pacific Union and Pacific Union were also eligible to apply for assistance from this fund.

ELIGIBILITY

The ***Regional Scholarship Fund*** is available for full-time graduate students enrolled in recognized educational programs leading to doctoral or master's degrees. Applicants must be citizens of Bermuda, Canada, or the USA and must be enrolled in schools based in NAD territory. Students from divisions of the church other than NAD are not eligible to receive assistance from this fund. Applicants must be church members in good and regular standing with their membership resident in a church of the regional conferences or a church in the North Pacific or Pacific Unions administered by the offices of regional affairs for those unions.

PURPOSE

The purpose for the ***Regional Scholarship Fund*** is to encourage the growth of strong leaders for the church whether recipients are ultimately hired in the church organization or whether they serve as supportive lay members in the future. This fund provides a means for church members to invest their resources in the future leadership of their church.

This scholarship is not based on **need** but on the premise that recipients enter into an agreement with their conference to use their talents and abilities to enhance the mission of the mission within their diversified fields.

INSTRUCTIONS

Please read carefully the enclosed information and instructions. Completing all forms and securing requested signatures are essential to the application process.

Before proceeding, please read...

INSTRUCTIONS

ELIGIBILITY

- A. **Regional Conference**
The applicant must be a church member in regular standing in a regional conference or a church in the territory of the Office of Regional Affairs in the North Pacific or Pacific Unions.
- B. **Citizenship**
The applicant must be based in the North American Division and a citizen of the United States of America.
- C. **Full-Time**
The applicant must be a full-time student in a graduate professional school based in the NAD territory, in the approved areas of study.
- D. **SDA Institutions**
Preference will be given to requests for scholarship grants to students attending Seventh-day Adventist institutions, however, grants may be awarded to students attending other accredited schools offering studies in approved areas.
- E. **Financial Information**
The applicant must submit verification of financial need based on information included in the application, and must be earning satisfactory grades.

AMOUNT OF ASSISTANCE

To be administered by the North American Division Regional Scholarship Committee.

FUNDING AVAILABILITY

For Master Degrees: Up to 2 years
For Law Degrees: Up to 3 years
For All Other Doctoral Degrees: Up to 4 years

Each applicant may be approved to receive grants up to two (2) graduate programs only.

INSTRUCTIONS ...continued

SOME OF THE APPROVED COURSES OF STUDY

Medical School

Dental
Medical

Graduate Professional Studies

Accounting
Archaeology
Business Administration
Communication/Journalism
Computer Science
Counseling
Dietetics: Food Administration
Economics
Elementary & Secondary Education
Engineering
Hospital Administration
Human Services and other related professional
disciplines
Industrial Education
Law
Marketing
Nursing
Public Health
Social Work
Speech Pathology & Audiology

Note: Due to the major investment by the North American Division in Seminary Training at Andrews University, programs in Religion are not approved courses of study.

PROCEDURES

- A. **Application Form:** The application form must be requested from the regional conference or the union conference Office of Regional Affairs of which the student is a member.
- B. **Signatures:** After the application has been received, filled out, and signed by the applicant, school registrar, and local church pastor, it must be returned to the conference or union conference Office of Regional Affairs of which the student is a member.
- C. **Conference:** The conference office will have the application approved by the appropriate committee and obtain the proper signatures. The signature of the conference president or North Pacific/Pacific Union Office of Regional Affairs Director is imperative.

INSTRUCTIONS ...continued

- D. **North American Division:** The completed application form must be forwarded to the North American Division of SDA:

ATT: Alvin M. Kibble, *Chair*
Regional Scholarship Committee
North American Division
9705 Patuxent Woods Drive
Columbia, MD 21046-1565

**DEADLINE FOR APPLICATION TO REACH
THE NORTH AMERICAN DIVISION OFFICE:
JANUARY 31**
(Your Conference Deadline is December 1)

- The application form needs to be **completed and sent** to your local conference or union **by December 1**.
 - It is **YOUR** responsibility to ensure that your application has been received by your local conference/union.
 - Please contact your local conference to confirm that they have signed and sent your application to our office **by January 31**. Late applications will not be considered due to limited resources.
- E. **NAD Regional Scholarship Committee:** The secretary of the Regional Scholarship Committee will present the application to the Scholarship Committee for approval. Approved applications will be sent to the North American Division Committee on Administration (NADCOA) for final approval.
- F. **NAD Committee on Administration:** When the North American Division Committee on Administration (NADCOA) has approved the recommended grants, the North American Division treasurer will send a check in the approved amount to the student.
- G. **Once a Year:** A student can apply only once a year, must have matriculated, and be in actual attendance at a college or university of choice.



Please take a few minutes to carefully read the following:

NOVEMBER 1 – DECEMBER 1:

- Complete and send the three (3) pages of your application form to your local conference/union.
- It is your responsibility to ensure that your application has been received by your local conference/union. Please contact your conference Office of the President or union conference Office of Regional Affairs to confirm that they have signed and sent your application to the NAD Office by January 31.

JANUARY 31:

- Your local conference/union will approve and sign your application, and forward it to the North American Division.
- Late applications will be returned to your local conference/union.

INCORRECTLY COMPLETED FORMS:

- Application forms completed incorrectly will be returned to your local conference/union.

ORIGINAL DOCUMENTS:

- Please do not fax or copy your application form or supporting documents.

PROVIDED INFORMATION:

- Your information needs to be consistent with the information provided by your school.
- Before mailing your application, please make sure you have checked the following: citizenship, church, conference, union, degree, field of study, year of study, full-time status, signatures from applicant, school, church, and conference/union.

Please send the following three (3) pages only...

REGIONAL SCHOLARSHIP APPLICATION

*** Please print or type information ***

FAMILY STATUS

Last Name _____ First Name _____ Middle Initial _____ Age _____ M F
Last Name(s) Previously Used _____
Home Address _____ Apt.# _____
City _____ State _____ Zip Code _____
Social Security Number _____ - _____ - _____ Phone Number _____
Address while attending school _____ Apt.# _____
City _____ State _____ Zip Code _____
Day Phone Number _____ Evening Phone Number _____
Cellular Phone Number _____ E-mail Address _____
Marital Status Single Married Spouse's Name _____
 Divorced Separated Number of children ___ Ages _____
Citizenship USA Canada Bermuda Other: _____
Church _____ Conference _____ Union _____

(Only the church/conference/union officer listed here can sign page 3, as indicated.)

EDUCATIONAL STATUS

Name of last school attended _____ Year _____
School presently attending _____ Phone No. _____
Address _____ Apt. # _____
City _____ State _____ Zip Code _____
Degree sought _____ Field of study _____ Hours completed _____
Professional graduate in the current program: 1st year 2nd year 3rd year 4th year

(School needs to sign page 3 stating that you are a full-time graduate student)

FINANCIAL STATUS

Part 1

Your Employer's Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____
 Full-time Part-time IRS Taxable Income (Joint if married; Form 1040, Line 43) \$ _____
Spouse's Employer _____ Spouse's Income (net) \$ _____
Were you claimed as a dependent on your parents' federal income tax return? Yes No
Was your spouse claimed as a dependent on his/her parents' federal income tax return? Yes No
Have you previously received any assistance from the NAD Regional Scholarship Fund? Yes No
If yes, were you in a different program? Yes No If you were in a different program, specify:
Degree _____ Field of Study _____ Year _____ Total Amount Received \$ _____

NOTE: This application form needs to be completed and sent to your local conference or union by December 1.

FINANCIAL STATUS—PART 2 ...continued

CURRENT MONTHLY BUDGET *(Please calculate the figures below on a monthly basis).*

<u>MONTHLY INCOME</u>		<u>MONTHLY EXPENSE</u>	
Savings & Checking Accts.		Tuition*	
Aid: Parent(s)/Guardian(s)		Fees For _____	
Applicant's Income		Instruments	
Spouse's Income		Equipment	
GI Benefits		Insurance For _____	
Work Study Assistance		SUB-TOTAL - Monthly	\$
Other Income From: _____		Tithe & Offerings	
SUB-TOTAL - Monthly	\$	Food	
Grants		Lodging	
Loans		Clothing	
Scholarships		Utilities	
SUB-TOTAL - Monthly	\$	Car Insurance	
GRAND TOTAL - Monthly	\$	Creditor: Bal. _____ For: _____	
<p>*If your tuition expense is on a quarterly basis, multiply the amount by 4, then divide the total into 12, that would be your monthly expense. For example, if you pay 833.00 a quarter for tuition, multiply 833.00 x 4 = 3,332 ÷ 12 = 277.67 (this would be your monthly expense). If your tuition fee is every 10 months, divide the amount into 12, the total is your monthly expense.</p> <p><i>Please calculate the figures on a monthly basis.</i></p>		Creditor: Bal. _____ For: _____	
		Creditor: Bal. _____ For: _____	
		Creditor: Bal. _____ For: _____	
		Creditor: Bal. _____ For: _____	
		SUB-TOTAL - Monthly	\$
		GRAND TOTAL - Monthly	\$

NOTE: This application form needs to be completed and sent to your local conference or union by December 1.

SIGNATURES

APPLICANT

AFFIRMATION: (Print Name) I, _____,
hereby state that the information given on this application is to the best of my knowledge true. I/we
hereby indicate my/our loyalty to the principles of the Seventh-day Adventist Church and my/our
commitment to its objectives. It is my/our plan to support the cause of God through the use of my/our
training, giving first consideration to locating in _____ Conference territory.

READ THE "NOTE" IN THIS PAGE BEFORE SIGNING.

Date: _____ Signature: _____ (Applicant)
Date: _____ Signature: _____ (Spouse)

SCHOOL APPRAISAL *(Imperative that this section be filled out.)*

Accumulative grade point average _____ or standing _____

Graduate full-time student: Yes No Degree Sought _____ Field of Study _____ Year of Study _____

Remarks: _____

School: _____ Phone Number: _____

(Please see Educational Status - page 1) Print Name: _____

Date: _____ Signature: _____ (School Registrar)

(School Seal and/or Stamp Required)

CHURCH

The _____ SDA Church of _____
(Church where you hold membership) (City/State)

approves the applicant as a member in regular standing and worthy of the scholarship grant requested.

Pastor's Phone Number (Day): _____ (Evening): _____

(Please see Family Status - page 1) Print Name: _____

Date _____ Signature _____ (Church Pastor)

LOCAL CONFERENCE

The _____ Conference approves the applicant worthy of a
regional scholarship grant. **READ THE "NOTE" IN THIS PAGE BEFORE SIGNING.**

(Please see Family Status - page 1) Print Name: _____

Date: _____ Signature: _____ (Conference President
or North Pacific/Pacific Director of Regional Affairs)

(If member of the North Pacific or Pacific Union, the Union Director of Regional Affairs needs to sign this section)

NOTE: This application form needs to be completed and sent to your local conference or union by December 1.